



THEMBELIHLE

Incorporating the towns of Strydenburg and Hopetown
Northern Cape Province, Republic of South Africa

LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
U-MASIPALA WASEKUHALENI

✉ Private bag X3 HOPETOWN 8750
Church Street HOPETOWN 8750
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Fax (053) 203 0490
www.thembelihlemunicipality.gov.za

Thembelihle Local Municipality (NC 076), an equal opportunity, affirmative action employer, consisting out both towns Hopetown and Strydenburg is awaiting applications for the following position. We encourage disabled person and females to apply.

VACANCY: INCOME ACCOUNTANT

REQUIREMENTS

- National Diploma In Accounting or equivalent qualification
- Minimum of three years' experience within a municipal environment which two must be at a senior level.
- Advance Computer Literacy
- Knowledge of SEBATA financial system will an added advantage
- Fair understanding of the Municipal Finance Management Act (MFMA) and Treasury Regulations and other legislation, procedures and processes pertaining to Local Government Finance
- A valid driver's license will be an added advantage

KEY PERFORMING AREAS

- Responsible for managing, planning, organizing, coordinating, delegating and control of all activities of the income unit.
- Act as supervisor of the income unit.
- Performing budgeting, accounting, analysis, financial reporting, cash management, review and other duties delegated in terms of the MFMA by the Accounting Officer.
- Compilation of financial statements and the control of bank accounts.
- Ensure compliance with the MFMA and the financial regulations and keeping abreast with circulars and legislation affecting the Municipality.
- Ensuring the implementation of GRAP.
- Manage and oversee the compilation and control of the annual operations and capital budgets.
- Manage and oversee long and short term investments processes and loan processes.
- Responsible for execution of financial internal control and the execution of audit reports of the revenue division.
- Recovery of debt and the administration of legal proceedings.

REMUNERATION: Annual salary based on Notch 1 task Grade 12 of Category 1 Local Authority which is R313 719.72

BENEFITS: Normal fringe Benefits applicable to local authorities

CLOSING DATE: **18 October 2019**

Applications should be accompanied by an updated and comprehensive detailed Curriculum Vitae with certified copies of testimonials and Identity Document. No fax or emailed applications will be considered; applications received after the closing date indicated above will not be accepted. If you do not hear from us within 60 days from the closing date, please consider your application unsuccessful.

The Municipal Manager, attention **Mr Michael R. Jack**
Thembelihle Municipality
Private Bag X3

HOPETOWN

8750

Tel; 053 2030 005/8 Or 053 – 2030 442

Enquiries: Manager Corporate Services at 053 – 2030 005/8.
