



THEMBELIHLE

*Incorporating the towns of Strydenburg and Hopetown
Northern Cape Province, Republic of South Africa*

**LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
U-MASIPALA WASEKUHALENI**

✉ Private bag X3 HOPETOWN 8750
Church Street HOPETOWN 8750
☎ (053) 2030005/8
Fax (053) 2030490
www.thembelihlemunicipality.gov.za

Thembelihle Municipality, an equal opportunity, affirmative action employer, is awaiting the applications for the following position.

**CLEANER
HOPETOWN LIBRARY (1)
STRYDENBURG LIBRARIES (2)**

1 year contract financed by the Library Transformation and Development Grant 2017/2018

REQUIREMENTS:

- Grade 10
- Good interpersonal skills
- Ability to interact with people at various and diverse levels
- Attention to detail and work independently
- Sober habits and be able to respond well to staff and customers
- Neat, tidy and hardworking individual

DUTIES: KEY PERFORMANCE AREA

- Cleaning the library and recreational facilities on a daily basis, polishing furniture, emptying rubbish bins, vacuuming carpets, sweeping and washing floors, washing windows, replacing toiletries etc.;
- Ensuring that these areas remain clean and neat throughout the day, and that toiletries in the bathroom remain stocked;
- Reporting any breakages and shortages to the immediate supervisor to address the matter;
- Requesting cleaning equipment and materials from the immediate supervisor;
- Watering pot plants.
- Prepare tea/ coffee/ water or other drinks when structured to
- Any other tasks and reasonable instructions from the immediate supervisors and management.

REMUNERATION: R6850, 00 per month as budgeted in the Library Transformation and Development Grant 2017/2018

Closing Date: 7 July 2017

Applications should be accompanied by an updated and comprehensively detailed CV with certified copies of qualifications, testimonials, ID document and application letter. No fax or e-mailed applications will be considered; applications received after the closing date indicated below will not be accepted. If you don't hear from us within 60 days from the closing date, please regard your application as unsuccessful. Please ensure that the correct reference number reflected on the application

Please forward applications to:

The Municipal Manager
Thembelihle Municipality
Private Bag X3
HOPETOWN
8750

Tel: 053-2030005/8/442

Enquiries: Manager: Acting Corporate Services, attention **Mr VJ Mpamba**