



THEMBELIHLE

LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
U-MASIPALA WASEKUHLENI

Private bag X3 HOPETOWN 8750

Church Street HOPETOWN 8750

(053) 2030005/8

Fax (053) 2030490

www.thembelihlemunicipality.gov.za

MUNICIPAL MANAGER

Thembelihle Municipality, situated in the Northern Cape, and an equal opportunity, affirmative action employer invited individuals who comply with the minimum requirements for this post, possess the necessary integrity and an excellent track record to apply for the following **five-year performance-based contract appointment** in terms of Section 54A of the Municipal Systems Act.

(Remuneration: Negotiable within the Upper Limit Regulations)

Reference Number: TMH 2017/04

The successful applicant shall be the Head of Administration and also the Accounting Officer. As Municipal Manager you will be responsible for the overall management of the Municipality to ensure that efficient and effective services are delivered to all the inhabitants of Thembelihle Municipality.

A. ESSENTIAL REQUIREMENTS:

- A Bachelor degree in Public Administration / Political Sciences / Social Sciences / Law or equivalent
- At least five years' experience at senior management level
- A proven record of successful institutional transformation within the public or private sector
- Advanced knowledge and understanding of relevant policy and legislation
- Advanced understanding of institutional governance systems and performance management
- Advanced understanding of council operations and delegation of powers
- Good governance
- Audit and risk management establishment and functionality
- Budget and finance management
- Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No 5 of 2000)
- The ability to engage strategically with the Executive Mayor and Councillors, communities and residents
- An appreciation of the centrality of the Integrated Development Plan for effective service delivery
- An aptitude for strategic / operational planning and implementation management, decision-making, leadership, innovation and motivation
- Compliance with Municipal Regulations on Minimum Competency Levels, 2007 published under GG29967 of 15 June 2007
- Core Managerial and Occupational Competencies as prescribed in the Performance Regulations
- Core competencies as set out in the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers, published under GN21 in GG37245 of 17 January 2014
- Computer skills
- A valid driver's licence.

B. DUTIES AND RESPONSIBILITIES:

- The overall management of the Municipality in order to ensure:
- Efficient and effective provision of services
- Promotion of economic growth
- Facilitation of social and economic development
- Long term sustainability of the Municipality

- Perform all functions, duties and responsibilities as contained in relevant local government legislation such as, but not limited to, The Constitution, Municipal Finance Management Act, Municipal Structures Act, Municipal Systems Act, Promotion of Administrative Justice Act etc.
- Ensure the streamlining of staff towards core basic service delivery.

C. REMUNERATION:

An all-inclusive remuneration package as per Government Notice: 381 of 2016 Gazette No. 40118 of 1 July 2016 at a Grade 1 Municipality.

D. Enquiries: Mr VJ Mpamba (Acting Corporate Services Manager)

E. Closing Date: 26 May 2017

F. DIRECTIONS TO APPLICANTS:

In order to meet the needs of Thembelihle Municipality, the successful applicant will conform to the following requirements:

- ✚ In possession of the prescribed defined minimum statutory qualification
- ✚ Willing to be subjected to an interview and thorough evaluation process
- ✚ Previous and current employers and references will be contacted
- ✚ Verification will be done on his/her qualifications, criminal and credit records
- ✚ Be responsible for their own travelling and accommodation costs, which will be reimbursed according to Council policy
- ✚ Grant permission for qualification, credit and criminal record verification
- ✚ The successful candidate will be required to disclose all financial interests, sign an employment contract and an annual performance agreement.
- ✚ All applications must be submitted with a detailed CV, certified copies of qualifications,
- ✚ ID document and driver's licence, the names and e-mail addresses of three references from current and previous employers and a fully completed official application form, which is available from the municipal website of the Municipality (www.thembelihlemunicipality.gov.za).

Applications should be sent in a sealed envelope Marked with Name of Post and Reference number to:

Thembelihle Municipality Attention: Mr VJ Mpamba – Acting Corporate Services Manager
Private Bag X3,
Hopetown
8750

Tel: 053-203 0005/8/1