



THEMBELIHLE

Incorporating the towns of Strydenburg and Hopetown

Northern Cape Province, Republic of South Africa

LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
U-MASIPALA WASEKUHALENI

✉ Private bag X3 HOPETOWN 8750

Church Street HOPETOWN 8750

☎ (053) 203 0005/8/442

Fax (053) 203 0490

www.thembelihlemunicipality.gov.za

EXTERNAL/INTERNAL ADVERTISEMENT

NOTICE NO: 20/2025

Thembelihle Municipality, with its Headquarters in Hopetown hereby invites suitably qualified candidates to apply for the following vacant post. The Municipality is an equal opportunity, affirmative action employer and subscribes to the principles of employment equity and actively promotes representation in terms of race, gender and disability.

DIRECTORATE: MUNICIPAL MANAGERS OFFICE

1. POST: RISK AND COMPLIANCE OFFICER (PERMANENT POST)

Remuneration – R398 605.68 per annum. (T12)

Abovementioned post offers the following benefits:

- Leave benefits
- 13th cheque
- Medical Aid Benefits

2. Requirements

- The successful candidate must B. Degree in Accounting/Risk management
- Minimum of 3 years experience in a similar working environment.
- Understanding of Performance Management System will be an added advantage.
- A valid Code EB driver's license
- Accuracy working with data.
- Good analytical and interpersonal skills.
- Good communicator.

3. Key Performance Areas:

- Maintaining and implementing risk management through the risk management policy, framework, policy statements, risk plan and risk policy which includes credit risk, operational risk, treasury risk, financial risk.
- Monitoring and reviewing the implementation of risk management processes in keeping with King 111, Auditing standards, ITS Regulatory Framework to ensure the proactive assessment of the current state of controls.
- Facilitating risk identification and assessments to develop and ensure the implementation of risk management processes.

- Managing education and awareness campaigns on risk management to promote a risk management culture and capacity on risk management.
- Monitoring and reviewing the implementation of risk management processes to ensure the proactive assessment of the current state of controls.
- Managing resources to render an effective and efficient risk management service.
- Coordinating with external stakeholders on broader effective and efficient risk management strategies to enhance risk management.
- Facilitate implementation of the Municipality's service delivery objectives and requirements stipulated in legislation directing the planning, drafting, adoption and review phases of the PMS.
- Monitoring the application of prescribed legislation when implementing the PMS System
- Monitoring and advising on implementation and assessing compliance with standards and procedures to support synergy between application and understanding of the performance management system.

Candidates must be willing to be subjected to an interview and evaluation process and be aware that previous employers and references may be contacted and their qualifications and credit record may be verified and they will be subjected to a police security clearance.

Interested persons are requested to forward a letter of application together with a comprehensive CV and certified copies of qualifications to the Municipal Manager. CV's can be hand delivered to Thembelihle Municipality (Registry Department), Church Street, Hopetown, 8750 or via email to recruitment@tlm.gov.za

Enquiries can be directed to the Senior Manager Corporate Services: Mr Trevin R Oliphant at 053 2030 005/8 or mcs@tlm.gov.za.

Closing date: 31 January 2025 at 12h00.

Ms Kealeboga Gaborone
Municipal Manager
 Thembelihle Municipality
HOPETOWN
 8750
 Tel: 053 2030 005/8

- Canvassing for selection will automatically disqualify an applicant.
- If no reply to your application has been received within sixty (60) days of the closing date, you should consider your application as being unsuccessful.
- No late or facsimile applications will be accepted.
- No applications will be considered without certified copies of the original documents of qualifications.
- The Council reserves the right not to appoint.
- Correspondence will be limited to short-listed candidates.