



## **TENDER NO: TLM 08/2020/21: REQUEST FOR PROPOSALS FOR THE PROVISION OF INTERNET SERVICES PERIOD OF THREE YEARS**

**CLOSING TIME: 12:00**

**CLOSING DATE: 30 APRIL 2021**

Proposals are hereby invited from Businesses and Individuals for submission of proposals for the provision of **INTERNET** Services for a period of 3 years. Bidders are required to submit their own solution which they would like to offer.

Proposals must be submitted on the original documents and remain valid for ninety (90) days after the closing date of the bid request. Enquiries pertaining to the specifications can be addressed to Mr. Elrie Mouton or Mr. R Shuping at telephone (053) 203 0005/8. A set of tender documents is available at the municipality at Church Street, Hopetown, and can be obtained at R500.00 per set.

Fully completed documents must be placed in a sealed envelope and placed in the tender box in the Foyer at the Thembelihle Local Municipal offices corner of Mark and Church Streets, Hopetown, not later than the time and date stipulated or be mailed to reach the Tender Box, Thembelihle Local Municipality, P/Bag X3, Hopetown, 8750, before the specified closing date and time. The envelopes must be endorsed clearly with the number, title, bidder's name and closing date and time of the tender as above.

The tenders will be evaluated on Functionality and the 80/20 Preference Points system as prescribed by the Revised Preferential Procurement Policy Framework of 2017. Proposals will be evaluated per property. No bidder will be awarded more than one property.

The tender box will be emptied just after 12:00 on the closing date as above, thereafter all bids will be opened in public.

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or award a contract to the bidder scoring the highest number of points.

**It is expected of all Bidders who are not yet registered on the Municipality's Accredited Supplier Database and on the CSD to register without delays. The Municipality reserves the right not to award bids to Bidders who are not registered on the CSD.**

Mr MR Jack  
Municipal Manager

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## 1. Scope of Work

1.1. Bidders are required to provide proposals for INTERNET Services Listed as follows:

1.1.1. **Internet Services** to 8 Sites in Thembelihle Municipal Area

Solutions can include any type of Internet that will best the Municipality.

1.1.1.1. **Head Office Hopetown** – Uncapped Internet for minimum 30 Users

1.1.1.2. **Technical Hopetown** – Uncapped Internet for minimum 10 Users

1.1.1.3. **Traffic & Mayoral Offices Hopetown** – Uncapped Internet for minimum 20 Users

1.1.1.4. **One Stop Office** – Uncapped Internet for minimum 10 Users

1.1.1.5. **Electrical Office** - Uncapped Internet for minimum 5 Users

1.1.1.6. **WTW Hopetown** - Uncapped Internet for minimum 5 Users

1.1.1.7. **Head Office Stb** – Uncapped Internet for minimum 20 Users

1.1.1.8. **Electricity Container** - Uncapped Internet for minimum 5 User

1.1.2. **Design designated network, Designated Firewall and Anti-virus** for all computers on all site

### For Note taking:

1.1.3. All equipment required as per the proposal will be at the Service Providers account and **NO** once-off cost will be paid by the Municipality

1.1.4. All equipment remains that off the Service Provider and all losses pertaining to it will be carried by the Service Provider. The Municipality will not insure or replace any of the equipment. Such responsibility rest on the Service Provider

## 2. The following are the minimum requirements:

- Must not have a Municipal Account in arrears for longer than 90 days. If so, proof of an arrangement to pay off outstanding debt should be provided
- Bidders must be 18 years or older
- Bidder are required to include in their proposal Corporate Social Investment
- Municipality will be requiring letters from Clients who your proposal is currently implemented at. The Municipality will also be visiting the site to test the proposal. Services rendered need to be clearly indicated in the reference letter(s).

### 3. Functionality Assessment

Functionality will be assessed and scored on the following criteria:

Criteria	Maximum Points Claimable
<b>Proposal</b> 1. Internet Solution - 20 2. Network design, Firewall and Anti-virus - 20 <b>Please note: Bidders are required to provide proof of all other services currently rendered to Institutions.</b>	40
<b>Pre-existing Clients</b> (Please note Services required, will each be awarded a maximum of 10 points and the total points scored on all services will be converted using the formula below: - 1-2 = 5 - 3-5 = 15 - 5> = 30	30
<b>Locality</b> - Outside Northern Cape Based = 20 - Northern Cape Based = 30  <b><i>NB: Bidders are required to provide proof of residence in the form of a Municipal Account or a retail Account. Bidders who does not own the properties they currently occupying or living at, are required to submit an affidavit made by the owner declaring that you are residing or using the property for your ventures. Proof of residence of the person making the affidavit must accompany the affidavit.</i></b>	30

**A minimum of 60 points need to be scored on functionality to be further evaluated.**

3.1 Bidders that meet the requirements set out in point 1 will be invited for presentation on functionality Assessment. Bidders meeting the minimum requirements in functionality will be invited to present their proposal at an existing client.