



THEMBELIHLE

LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
U-MASIPALA WASEKUHALENI

Incorporating the towns of Strydenburg and
Hopetown
Northern Cape Province, Republic of South Africa

✉ Private bag X3 HOPETOWN 8750
Church Street HOPETOWN 8750

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Fax (053) 2030490

www.thembelihlemunicipality.gov.za

VACANCY: INTERNAL AUDITOR.

Thembelihle Municipality is an equal opportunity employer subscribing to the Employment Equity Act and hereby invites applications from suitably qualified experienced persons for appointment in the above mentioned post. Women and disabled persons are encouraged to apply.

INTERNAL AUDITOR (Office of the Municipal Manager)

BASIC ANNUAL SALARY: Post Level 14 Notch 1 (Notch is negotiable)
Salary to be paid through Bank Transfer on the 25th of every month.

ESSENTIAL REQUIREMENTS:

QUALIFICATIONS:

- Grade 12, Degree or Diploma in Accounting, Auditing Computer literate
- A clear understanding and clear knowledge of Auditing rules, regulations and procedures
- Valid Code EB (Code 8) drivers License

PREFERRED REQUIREMENTS.

- Analytical skills
- Accuracy with data
- Willingness to work long hours
- Computer literacy and clear knowledge of excel spreadsheets and internet
- High Integrity
- Good inter personal relationships and communication skills
- Ability to work under pressure

EXPERIENCE:

- A minimum of 3 years relevant experience
- An Administrative experience

KEY PERFORMANCE AREAS:

All functions as contemplated in Section 165 of MFMA , including the following:

1. Management support functions.

1.1 Audit Plan and programming.

2. Specific auditing functions

2.1 Monitoring and compliance

2.2 Audit investigations

2.3 Communication and reporting including among others

Plan audits as per approved annual plan.

Assist in preparation of a 3 year rolling strategic plan and the annual Audit plan.

Conduct audit investigative processes to determine irregularities or non-compliance.

-Draft and report audit findings and make recommendations.

Provides inputs to annual internal audit plan.

Performance of special audits.

Identify risk areas.

Regular reports to Management

CLOSING DATE: 05 August 2016

If you are interested and you are in possession of the necessary qualifications and experience, please address your CV and authenticated copies of your qualifications OR an application form duly completed together with authenticated copies of your qualifications to.

Municipal Manager

ATTENTION: Mr AM Mogale.

Thembelihle Municipality

Private Bag X3

Hopetown

8750.

Please take note that all shortlisted candidates will be subjected to vetting.

- Applications by fax or e-mail will not be accepted. No application will be accepted without less than three months certified copies of all qualifications and ID copy. Canvassing with councilors is not permitted and proof thereof will result in disqualification. If you are not invited for an interview within 30 (thirty) working days from the closing date, you must accept that your application was unsuccessful. No further correspondence will be entered