



THEMBELIHLE

*Incorporating the towns of Strydenburg and Hopetown
Northern Cape Province, Republic of South Africa*

**LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
U-MASIPALA WASEKUHALENI**

✉ Private bag X3 HOPETOWN 8750
Church Street HOPETOWN 8750

☎ (053) 2030005/8

Fax (053) 2030490

www.thembelihlemunicipality.gov.za

VACANCY: CHAIRPERSON AND MEMBERS OF THE AUDIT COMMITTEE OF THEMBELIHLE LOCAL MUNICIPALITY

THEMBELIHLE LOCAL MUNICIPALITY (NC 076)

In accordance with the provisions of Section 166 of the Municipal Finance Management Act (No 56 of 2003), each Municipality is required to constitute an Audit Committee that will serve as an independent advisory body which must advise the Municipal Council, the Accounting Officer and the Management of the Municipality.

Applications and nominations are hereby invited from Members of the public residing in Thembelihle Local Municipality to serve as Chairperson and Audit Committee Members of the Thembelihle Local Municipality. The Municipality requires five (5) members (from whom one will be appointed as Chairperson) from the public to serve on the Committee. Persons who meet the basic requirements listed below may apply directly or be nominated for consideration.

DEPARTMENT: MUNICIPAL MANAGER

VACANCY: CHAIRPERSON (1) AND MEMBERS (4) OF THE AUDIT COMMITTEE

ESSENTIAL REQUIREMENTS

- ✓ Relevant experience in corporate governance and financial management.
- ✓ Exposure to the Local Government sector and familiarity with risk management practices.
- ✓ Knowledge and understanding of internal controls, major accounting and public sector reporting issues.
- ✓ Knowledge and understanding of and exposure to legislation/policies (MFMA/GRAP/GAAP/National Treasury Regulations and relevant practices notes)
- ✓ Knowledge and understanding of the roles of internal and external audit.
- ✓ Knowledge and experience in IT will be added advantage.
- ✓ Excellent communication skills (verbal and written).
- ✓ Preference will be given to applicants who have experience in serving on Audit Committees of Local Government.

OTHER REQUIREMENTS

- ✓ Chairperson must preferably have Performance and Risk Management experience.
- ✓ Interest in local community affairs and the ability to contribute to transparent administration and good governance.
- ✓ Possess the following qualities:
 - Independence
 - Integrity
 - Objectivity
 - Willingness to dedicate time and vigour to Council responsibilities.

DUTIES AND RESPONSIBILITIES

As far as the external audit is concerned, the duties of the Audit Committee will be to consider the following:

- ✓ The annual financial statements prior to submission to Council and to the Auditor – General for the annual audit
- ✓ The scope of the external audit engagement
- ✓ The Auditor-General's report on financial statements and management responses thereto with a review to ensuring satisfactory responses and corrective action, where necessary.
- ✓ To bring salient features of the Auditor-general's report to the attention of the council.
- ✓ The timing of engagement.

The internal audit function falls under the supervision of the audit committee. In this regard the committee's responsibilities are to:

- ✓ Consider, review and approve the audit plans of the internal auditor to ensure that it addresses the critical risk areas of the business of Council and to formulate instruction to the internal auditor.
- ✓ Receive relevant reports from internal audit.
- ✓ Review the performance of internal audit
- ✓ Determine the internal audit functions' mandate.
- ✓ Follow up on significant Internal Audit findings and highlighting the same to Council.
- ✓ Monitor the co-ordination of activities between internal audit and external audit.
- ✓ Satisfy itself that there are adequate controls in place to mitigate the risk of fraud and errors.
- ✓ Issue the audit committees' report in the annual report of the Municipality.

REMUNERATION AND DURATION OF APPOINTMENT

Members shall be remunerated according to the tariffs approved by National Treasury. The term of office of the committee shall be for a period of Five years.

Please note that NO applications by E-mail or Fax will be accepted.

Applicants should note that if they are not notified of the outcome of their applications within 30 days of the closing date for submission of applications/nominations, they may conclude that their applications/nominations were not successful.

The municipality reserves the right not to make any appointment following the placement of this advertisement.

Applications and/or nominations containing a letter of application/nomination, curriculum vitae and certified copies of all qualifications as well as identification document marked "AUDIT COMMITTEE MEMBER" shall be sent to:

**The Municipal Manager
Thembelihle Local Municipality
Private Bag X3
Hopetown
8750**

or handed in at

**Municipal Offices
Church Street
Hopetown
8750**

Any enquiries relating to this advertisement may be directed to the Municipal Manager, Mr. Mpho Mogale, at the Municipal Offices, Church Street, Hopetown, who can also be contacted on 053 203 0005/8 during office hours commencing from 07H30 – 16H30, with a lunch interval between 13H00 – 14H00, Monday to Friday.

CLOSING DATE: FRIDAY 13 SEPTEMBER 2013 AT 16H30

MOGALE M

MUNICIPAL MANAGER